



Password Modifying Method

Because of the security system update, the password for the Auto Issue Machine will be changed. If you use the same password of the POTAL system to type into Auto Issue Machine, it might lead to the failure of Auto Issue Machine. In this case, you should change your password in the POTAL System. The method of password modification in the POTAL system is shown below.

1. Type into the POTAL system

ID: Student NO. (Non-changed)

Password: Same Digital of your birthday (Potal System login password)

The screenshot shows the INU Portal System interface. On the left, there is a 'LOGIN' section with fields for ID and PW, a '로그인' button, and a '교직원 로그인' link. Below the login fields is a '공인인증서 로그인' button and a list of recent login dates. On the right, there is a 'SERVICE ZONE' section with four service links: '아이디 찾기', '비밀번호 찾기', '공인인증서등록', and '공인인증서 변경'. A vertical navigation bar on the far right contains icons for a mailbox, a house, and a document.

서비스명	서비스 설명
아이디 찾기	본인 아이디를 잊어버리셨나요?
비밀번호 찾기	비밀번호를 잊어버리셨나요?
공인인증서등록	등록된 인증서가 존재하지 않으신가요?
공인인증서 변경	기존 인증서를 변경하고 싶으신가요?

2. Click to Password Modifying

The screenshot shows the INU portal homepage. The user is logged in as '랑 티엔 쉰언 타오님'. The '비밀번호 변경' (Change Password) button is highlighted in a red box. A callout box labeled 'Password Modifying' points to this button. Other visible elements include the navigation menu, a calendar for March 2019, and various service icons like '웹메일' and '도서관서비스'.

3. Password Modifying

Type into Previous password—Type into New password—Confirm New password again.

The screenshot shows the '비밀번호 변경' (Change Password) form. The form has three input fields: '변경 전 비밀번호' (Previous Password), '변경 후 비밀번호' (New Password), and '비밀번호 재입력' (Confirm New Password). Callouts provide instructions for each field:

- 변경 전 비밀번호:** Type into Previous PW
- 변경 후 비밀번호:** Type into New PW; With English, Numbers and special characters between 9-12 digitals.
- 비밀번호 재입력:** Confirm new PW one more time

The form also includes a '확인' (Confirm) button and a '다시입력' (Re-enter) button. The page title is '비밀번호 변경' and the URL is 'http://portal.inu.ac.kr/ - :: 인천대학교 :: 비밀번호 변경 - Internet Explorer'.

4. Contacts

If you forget your Login password to the Portal system, please contact 032-835-888 and set it back to the initial password.